



M3 to WFO Series – WFO Mobile Application

PAYPRO WORKFORCEONE IMPLEMENTATION | NOVEMBER 2, 2023



M3 to WFO Migration- We are Here to Help

- ✓ **Emails with Login Information**
- ✓ **Webinars**
- ✓ **How To Materials & Documentation**
- ✓ **Service Rep Live Support**





M3 to WFO Series

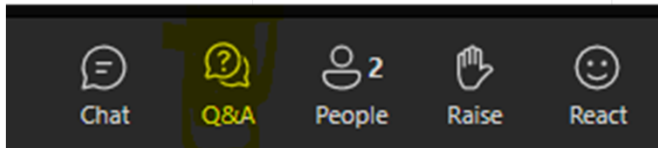
- ✓ **WFO Employee Self Service** – 2 PM November 2, 2023
- ✓ **WFO Navigation & EE Data 101** – 2 PM November 9, 2023
- ✓ **WFO Payroll Processing** – 2 PM November 16, 2023
- ✓ **WFO Payroll Reporting** – 2 PM November 30, 2023
- ✓ Series will be repeated each month from Sept thru Dec
- ✓ Clients can attend as many sessions as wanted/needed
- ✓ Keep an eye out for registration emails





TODAY'S AGENDA

- ✓ Information About Mobile App/ESS
- ✓ ESS Basic Functionality – Pay Statements, W2's
- ✓ ESS as Communications Tool
- ✓ ESS Access & Setup
- ✓ Questions





PEOPLE YOU CAN TRUST

TODAY'S PRESENTERS

Melissa Krol, Delivery Assurance Manager

Melissa has been with Paypro for over 10 years and during that time has worked with HRIS and Benefit clients. She holds a bachelor's degree in marketing and management from Siena College and a master's in business administration from Dowling College. In her current role, she is responsible for overseeing a team of implementation specialists to ensure the successful implementation of all aspects of the system for her clients.





Why Do We Need A Mobile App?

- ✓ **Replaces M3's 'You've Got Paid'**
- ✓ **Allows Your Employees To See Current Pay Stub/History**
- ✓ **Allows Your Employees To See W2's**
- ✓ **Allows Easy ER/EE Communications**
- ✓ **Potentially Much More...**





What Mobile App?

- ✓ HCMToGo
- ✓ iPhone Version
- ✓ Android Version





How Do We Access/Login?

- ✓ **Speak With Your Paypro CSR**
- ✓ **Determine When You Would Like Employees To Login**
- ✓ **CSR Will Provide Detailed Login Instructions**
- ✓ **Will Include – Company Short Name, Username, Temporary Password**





How Do Employees Get The App?

- ✓ **Ask Your Employees to Download the App**
- ✓ **iPhone or Android**
- ✓ **Paypro Can Provide QR Codes**

Android



iPhone





What is the Cost for the Mobile Application?

- ✓ **There is No Cost!**
- ✓ **This App is Included with WorkForceOne!!**





Is the Mobile Application Secure?

- ✓ **Password Protected**
- ✓ **Employee Level Security Roles – Only See Their Data**
- ✓ **Two Factor Authentication**





Two Factor Authorization

Registering Text Message, Voice or Email

← Register Virtual Code Settings

Please verify that your contact information below is correct. If it is incorrect, enter valid information in the fields in order to receive a code to log into the application.

Please fill out as many of the options below that are available to you.

For the purpose of providing increase security for your account, the phone number entered will be shared with a third party to transmit a second factor authentication code.

▶ SMS Terms & Conditions

Text Message #
+1 | 201-555-0123

Voice Phone #
+1 | 201-555-0123

Email
R*****@kronos.com

Save

Registering an Authenticator App

← Register Device

Register your device by scanning the QR code below using an authenticator application.

Or you can enter the following account name and secret key into your authenticator app.

Account Name
Thor

Secret Key
7TMQM25HFNLKKBX

Input the code below to confirm your registration.

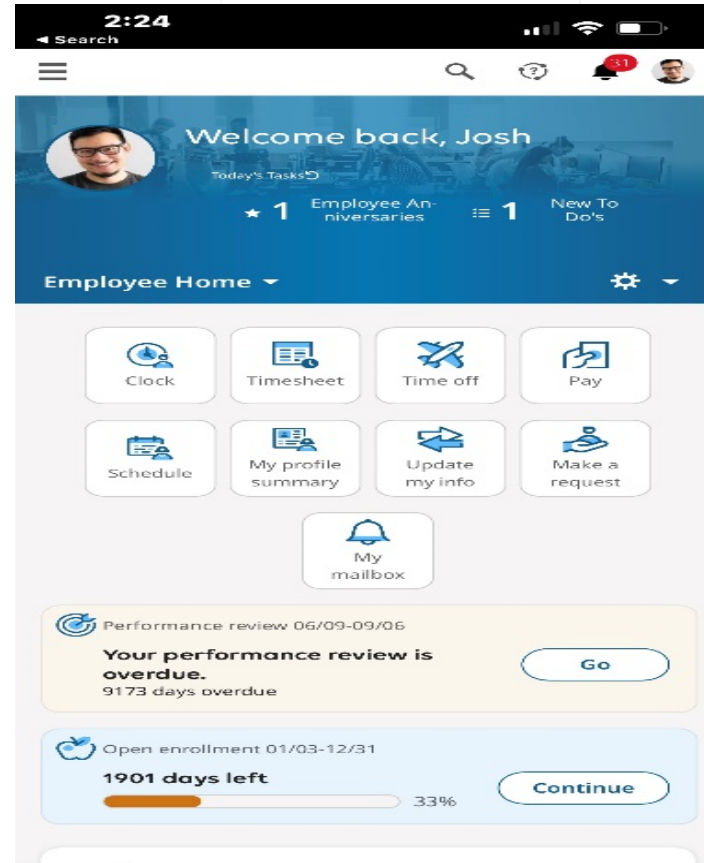
Verification Code*
|

By checking this box, do not prompt me for a code within the next 4 hour(s) on this browser.

Confirm



Potentially Much More...





Questions?



THANK YOU
FOR YOUR TIME
