



# Payroll Release Notes

**December 2020**

**R72**

This document contains detailed descriptions of release notes for the release date/month shown above, as well as explanations of resolved issues.

## Release Information

### Release Dates

There will be a System Release taking place on the following dates and times for the following servers. System downtime for each respective release can be expected during the maintenance windows:

- **EU Server** – December 1, 2020 at 11:00pm - 3:30am GMT
- **POD 60** – December 1, 2020 at 11:30pm - 4:00am EST
- **U.S. Server POD2** – December 2, 2020 at 11:30pm - 4:00am EST
- **U.S. Server POD4** – December 9, 2020 at 11:30pm - 4:00am EST
- **U.S. Server POD5** – December 9, 2020 at 11:30pm - 4:00am EST
- **U.S. Server POD3** – December 10, 2020 at 11:30pm - 4:00am EST
- **U.S. Server POD6** – December 10, 2020 at 11:30pm – 4:00am EST
- **AUS Server** – December 10, 2020 at 12:00am - 4:30am AEDT

### Supported Operating Systems and Browsers

The table below shows currently supported operating systems and browsers.

**NOTE:** The list shown in the table below are operating systems we support, though they may not be actively tested.

Platform	OS Version		Browser	Version
<b>Desktop</b>			Internet Explorer	11
Windows	7, 10		Microsoft Edge	latest
Mac	10.13.4 (High Sierra)		Google Chrome	latest
<b>Mobile</b>			Mozilla Firefox	latest
iOS	11.4.1 -> latest		Safari	latest
Android	6.0.1-> latest			

## Enhancements



***We are listening! Enhancements marked with the light bulb icon are a direct result of IDEAS submitted in Community. Visit Community Ideas, upvote the best items, and keep the feedback coming!***

The following enhancements have been added to this release.

### **Ceridian XML Update for Social Security Tax Deferral**

WFR-195856: In response to the COVID-19 related deferral of employee Social Security tax, Ceridian has added new tax codes to the XML file.

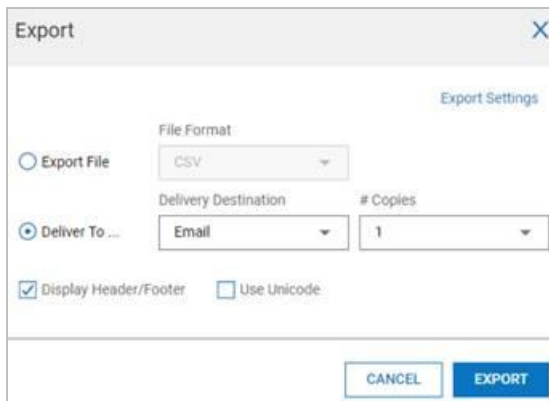
If deferred FICA is included in a pay statement, the following records should exist in the Ceridian XML file:

Case	Description
General case	In the general case, the entry with FEFIC7WD---MUQA Tax code should be created for this Employee.
An Employee has Unemployment State = Guam (GU)	In this case, the entry with FEFIC7WD---MUQA Tax code should be created for this Employee.
An Employee has Unemployment State = US Virgin Islands (VI)	In this case, the entry with FEFIC7WD--34R2Q Tax code should be created for this Employee.
An Employee has Unemployment State = Puerto Rico (PR)	In this case, the entry with FEFIC7WD--1VSWI Tax code should be created for this Employee.
An Employee has Payroll Classification = 943	In this case, the entry with FEFIC7WD---MUC2 Tax code should be created for this Employee.

These deferrals should be sent as negative dollar amounts to reduce the employee portion of Social Security.

## Deliver To Functionality for Reports

WFR-67702: Administrators now have access to the *Deliver To* functionality for reports so they can send reports to destinations such as Printers, Email addresses, Google Drives, etc. from the *Export* option within a report. Company Administrators must have *Full Access* enabled in their assigned security profile, and for System Administrators, the *Deliver Reports* security item must be enabled within the user's assigned security profile (*Maintenance > Admin Company > Configurations > Security Profiles, Reports* section on the *Reports* tab).



Users must also be able to export reports via the appropriate security profile permission, *Export Reports*, in the *Reports* section on the *Reports* tab of their assigned security profile.

At least one Delivery Destination should be configured in the company under *Company Settings > Payroll Setup > Delivery Destinations* (for companies with the Payroll sub-system enabled), and the *Visible (Will Be Displayed In Dropdown Of Available Destinations)* option must be enabled for the destination. Alternatively, users who log in to an Admin company and have the appropriate security access to *Deliver Reports* can utilize the *Deliver To* feature to send a report to a certain destination when logged in to any child companies.

When the *Deliver To* option is chosen, a separate set of selections appear for the user to choose:

- A delivery destination (*Delivery Destination*)
- The number of copies (*# Copies*)

### PLEASE NOTE:

- The **SFTP** Delivery Destination Type is not currently supported. This may be planned in a future release.
- The **Payroll** sub-system should be enabled to utilize the *Deliver To* feature.

## Forms 1099-NEC and 1099-MISC

### 1099-NEC Forms Can Be Downloaded

WFR-194462: Users can now download form 1099-NEC at the following locations:

- *Payroll > Forms > 1099-NEC*
- *HR > Forms > Governments Forms > 1099-NEC*

Similar to previous functionality for 1099 forms, users can download multiple 1099-NEC forms at one time and also select a Download Type (to specify how many forms appear on a page).

#### ***1099-MISC Forms Can Be Downloaded***

WFR-198096: Users can now download form 1099-MISC at the following locations:

- *Payroll > Forms > 1099-MISC*
- *HR > Forms > Governments Forms > 1099-MISC*

Similar to previous functionality for 1099 forms, users can download multiple 1099-MISC forms at one time and also select a Download Type (to specify how many forms appear on a page).

#### ***Forms 1099-NEC and 1099-MISC Can Be Delivered from Year End Processing***

WFR-193255, WFR-194432, WFR-198063, WFR-198093: Administrators can initiate delivery of forms 1099-NEC and 1099-MISC at:

*Maintenance > Administration > Year End Processing > Payroll Year End Processing > Utilities*

Configuration of delivery for these forms uses the same 1099 Print Options and Delivery Policies steps that existed for 1099 forms.

Note that a best practice will be to order your forms stock in the same size for both 1099-NEC and

1099-MISC forms. Due to the form changes, we suggest that you print test forms to ensure that you don't need to make any changes to the *Left* and *Top* adjustments you currently have in the *1099* widget in the *Printed W2/1099 Options*. Our testing determined that setting *Adjust Left* to 0 and setting *Adjust Top* to 6 worked best for both the *Nelco/Greatland Pressure Seal (Legal)* and *Pressure Seal (Letter)* stock. However, many printers are different, so these settings might not work with your printer.

#### **Override Unemployment State Field Renamed**

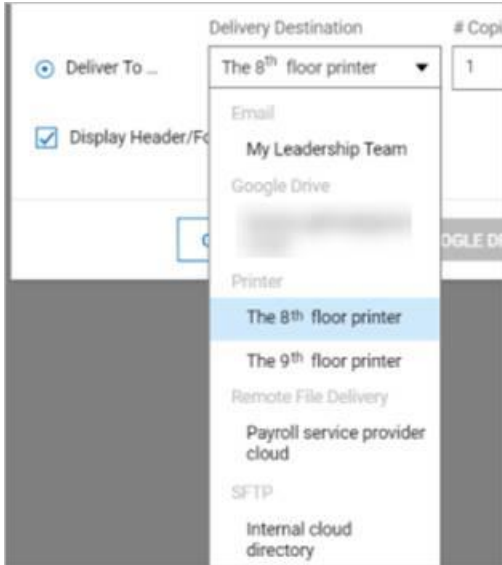
WFR-198270: In the Mass Edit Pay Statements window, the Override Unemployment State field is now named Override Unemployment State/Province to clarify that it can accept a Province when required.

#### **Payroll Country Verification**

WFR-187306: When the system processes a payroll or calculates pay statements, it now verifies that the Country configured for the payroll matches the Country of the default company bank and the originating bank.

### Payroll Setup: Delivery Destinations Report Page Grouped by Type

WFR-205511: When selecting a destination from the *Deliver To* drop-down in the Export Report pop-up, listings are grouped by the type of destination, which is set via *Company Settings > Payroll Setup > Delivery Destinations*. For example, all Email destinations will be grouped together, all Printer destinations will be grouped together, etc.



## Bug Fixes

*The following issues have been resolved in this release.*

### **Delivery: Client company name did not appear in Delivery Destination email**

WFR-130467: On the *Delivery Policy: Pay Statements* page, when the *Delivery Destination* field was set to the name of a Client company and the *COMPANY\_NAME* tag was used in the *Delivery Destination* email, the system populated that tag in the email with the Admin company's name, not the Client company's name. This is fixed, and the Client company's name now appears in the email as expected.

### **Employee Setup: 2020 W-4 tax allowance numbers displayed inaccurately**

WFR-160856: Employee pay statements now display accurate tax allowances based on the 2020 Federal W-4 form. Previously, the accurate tax allowances were used for tax withholding calculations, but a display-only issue caused the pay statement to display inaccurate tax allowance numbers.

### **Exports: Pay Types window displayed as blank**

WFR-198261: On the *Data Export: Payroll: PPP Payroll Cost by Employee* page, attempting to select a value for *Estimate Salaried FTE using Base Comp Hours with Pay Type* resulted in a blank *Pay Types* selection window. This is fixed, and the *Pay Types* window now displays the expected values.

### **Exports: PPP annualized income for employee was incorrect**

WFR-209281: In Payroll Protection Program (PPP) exports that included 2019 annualized employee income, the annualized calculations were sometimes incorrect. This is fixed, and the system now calculates this annualized income correctly.

### **Payroll Processing: Pay Statement History defaults did not display**

WFR-197607: In the New UI, when users accessed the *Pay Statement History* page from *Utilities*, some saved defaults did not display. This is fixed, and the saved defaults now display as expected.

### **Reports: Large totals in exports did not display all digits**

WFR-150168: When users accessed the *Payroll Register (by PST)* page from payroll processing steps and exported it to PDF, totals greater than \$1,000,000.00 displayed with missing digits in the export. This is fixed, and these exports now display all digits in the totals.

### **Reports: Invalid Date error occurred for Pay Date Expression**

WFR-171163: On the *Earning/Deduction/Tax Listing (Summary)* page, when users entered a Pay Date Expression formatted as *MM/DD/YYYY*, the system showed an *Invalid Date* error. This is fixed, and these Pay Date Expressions now function as expected.

### **Setup: Clicking scheduled deduction in employee profile caused error**

WFR-199353: In the New UI, when users clicked a scheduled deduction in an employee profile, they sometimes received the error *The application is unable to process your request*. This is fixed, and users can click to view these scheduled deductions without errors.

### **Tax: PA local tax on Supplemental Earnings was incorrect**



WFR-114322: The system sometimes miscalculated local tax on Supplemental Earnings for Pennsylvania when the employee lived there but worked in another state. This is fixed, and the local tax is now calculated correctly in these situations.

**Tax: GA tax on Supplemental Earnings was incorrect**

WFR-197454: The system sometimes miscalculated state income tax on Supplemental Earnings for Georgia. This is fixed, and the correct state income tax rates for Supplemental Earnings are now applied.

**Tax: System incorrectly calculated CA ETT rate of 0.0 percent**

WFR-199595: When employers have a CA ETT rate of 0.0 percent, the system now calculates the tax correctly. Previously, the system sometimes calculated CA ETT at 0.1 percent when the rate was set at 0.0 percent.

**Tax: EFW2 file submitter information was sometimes incorrect**

WFR-200223: When Partner administrative companies generate an EFW2 file for a sub-company, the file's submitter information is based on the sub-company. When Partner administrative companies generate an EFW2 file for their own administrative company, the file's submitter information is based on the administrative company.

**Tax Engine: RI SDI was not balancing correctly**

WFR-195349: For Rhode Island employees, RI SDI was not balancing correctly on their pay statements. This is fixed, and RI SDI now balances correctly.





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